



Stan Klassen Research Center
Jackson Hole Historical Society and Museum
225 N Cache, PO Box 1005, Jackson, WY 83001

Fee Schedule:

If you are able to come into the research center, there is no fee for its use. We only ask that you make an appointment prior to coming in. Appointment times are by availability between 10:00am to 4:00pm Tuesdays- Saturdays.

Image reproductions are available on a limited basis. Some of the images in our collection are restricted from creating copies or using for reproduction or publication. Other images are very fragile and it may hurt the material to copy or scan it. The JHSM reserves the right to refuse to make copies of these materials. Please inquire if you have an image in mind that you would like to get a printed version of.

Photocopies

Type	Fee
Black and White	\$0.15/per copy
Color	\$0.25/per copy

Digital Files

Digital scan (300 DPI or above)	\$25.00
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The above reflects the price to get an image for personal or research use only. Please note that if we do not already have an image scanned, scanning fees will apply in addition to this fee. If you would like to publish an image please refer to our publication costs below.

Scans

Size of original	Resolution	Fee
8.5 x 11 or less	300 DPI or more	\$5.00
More than 8.5 x 11	300 DPI or more	\$15.00

Scanning fees are charged when an item is requested which has not already been scanned into our digital collection. Digital file fees to get a copy of the image do apply. If you would like to publish an image, please refer to our publication costs below.

Reproductions (Prints of Originals)

Size	Fee
8x10	\$15.00
11x14	\$25.00
16x20	\$40.00

All of the above prices reflect the cost for black and white images. Sepia toned images are available upon request for an additional \$5.00.

CD/DVD Copies

Type	Fee
Audio or Video	\$5 each

As long as no restrictions exist we can make a copy of a CD or DVD at \$5 per disc or flash drive, which applies to Oral Histories, Videos, Presentations, Documentaries, etc.

Publication costs

Our publication fee is for a one time use per project regardless of how many images. If you wish to publish one of our images, you must fill out an Application for Image Publication Form. Please contact us if you have any questions about this, (307) 733-2414.

\$100 one-time fee per project

Research Costs

Assisted research: We offer professional research assistance for people needing additional help with their research. This is an option we offer on a limited basis to those who cannot come to the research center themselves and if the research in questions requires extensive work. To allow one of our researchers to delve into the topic for you at a cost of \$25.00/hr. plus additional fees for copies made or scans created. Our turnaround time for research requests is 4-6 weeks maximum.

Mailing fee: \$5.00 for regular USPS; however shipping costs varies depending on size of orders. Contact us to inquire about rush delivery fees, overseas charges, or large shipments.

Student Fees: All History Day/Primary school students are exempt from all fees for their research. Undergraduate and Graduate students are exempt from the fees above but are charged a \$10 General Research fee to include any scans or digital files needed.

Additional Information

All fees are expected to be paid in full prior to us giving out the results of research requests or images for publication. We will invoice you when we are finished with a research request or after we have reviewed your Application for Image Publication. Payments are to be made out to the Jackson Hole Historical Society and Museum or can be made over the phone (if paying by credit card). Note: We do not accept American Express.